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Registration Process

In order to register with iLab, please do the following:

1. Go to https://wustl.ilabsolutions.com, and log in using your official WUSTL Key and password.

2. A registration page will open. It will pre-fill your first name, last name and phone number. Complete any fields that have not been pre-filled.
Washington University St. Louis Facility User Instructions

a. *Note: In the lab drop down menu, please search for your PI’s last name and choose your PI as the lab.
b. If you do not see your PI’s name in the lab drop down menu send an email to support@ilabsolutions.com with your Name and PI Name. We will contact WUSTL ITS directly to verify this and create your account.

3. Once you click register, your PI will be notified to approve your account request as well as assign you at least one Department code.
   a. Until your PI approves your account request you will see this message upon iLab login (PI’s please see Approving Requests & Assigning Department codes)

4. Upon PI approval, you will be able to access and request services from the WUSTL cores.
Accessing WUSTL Cores

After you have registered and your account is approved, you can access WUSTL Cores that are live in the iLab system by doing the following:

1. Log into iLab, [https://wustl.ilabsolutions.com](https://wustl.ilabsolutions.com) with your WUSTLKey information.
2. Click on the list all cores link on the left side of the iLab page.
3. Select the core (in this case, CHiiPs Immunomonitoring Lab) from which you want to order services.
   *Note: You will only see a list of WUSTL cores that are live in the iLab system.

You are now registered as an iLab user and should have access to order services from the CHiiPs Immunomonitoring Lab (IML).

*Note: Training is required for most of the equipment managed by the IML. You will be contacted by the appropriate core staff if you have not already received training on a particular piece of equipment.